

## Schedule for the visit

TTK University of Applied Sciences, November 11-12, 2014

Tuesday, 11 Nov, TTK UAS, Pärnu mnt 62, Tallinn

Time	Meeting with	Name and position	N°	Room
08.30 – 09.00	Panel meeting			
09.00 – 09.15	<b>Introductory meeting with self-evaluation team</b>		1.01	Room 210
09.15 – 10.45	<b>Strategy, overall view of the College</b>	Rector – Enno Lend, PhD, CEng Vice Rector for Academic Affairs – Lauri Peetrimägi, MSc Vice Rector for Development – Anne Kraav, MSc Quality Manager – Brita Laurfeld, MA Finance and Managing Director – Tarmo Sildeberg, MSc Head of Human Resources – Elo Viljus Lawyer – Anneli Jõgiste	1.02	Room 210
10.45 – 11.00	<i>Panel reflection</i>			
11.00 – 12.30	<b>Management of studies/student support</b>	Head of Academic Affairs – Anne Rooste Admission Specialist – Tiiu Rivis Head of International Relations – Hedi Pehme Staff who deals with RPL – Ruubo Roots, Chair of Engineering Materials and Marketing, MSc Head of IT Department – Andrus Rähni, MSc Head librarian or equivalent – Siret Remmelg Head of Department of Communication and Marketing – Marek Simulman Educational Technologist – Kaja Lattu, MSc	1.03	Room 210

12.30 – 13.30	<i>Working lunch and panel reflection</i>			Diner
13.30 – 14.30	<b>Management/implementation of studies</b>	<p>Program directors for 3 professional higher education programmes:</p> <p>Aivars Alt – Associate Professor, Chair of Civil Engineering, MSc</p> <p>Sven Andresen – Lecturer, Chair of Automotive Engineering, CEng</p> <p>Ain Tulvi - Lecturer, Chair of Logistics and Management</p> <p>Heads of departments = Deans, Head of Centre:</p> <p>Aimar Lukk – Dean of Faculty of Transport, DEng</p> <p>Britt Petjärv – Head of Centre for Humanities</p> <p>Members of Faculty Councils:</p> <p>René Nukki – Lecturer, Chair of Electrical Engineering, MSc</p> <p>Diana Tuulik – Lecturer, The Head of Resource Management in the Field of Clothing and Textiles Curriculum, MBA.</p> <p>Representative member of Curriculum Committees:</p> <p>Tavo Kangru – Lecturer, Chair of Mechanical Engineering, MSc</p>	1.04	Room 210
14.30 – 14.45	<i>Panel reflection</i>			
14.45 – 15.30	<b>Research</b>	<p>Members of RDC Council:</p> <p>Martti Kiisa – Head of RDC Council, Dean of Faculty of Construction, PhD</p> <p>Head of the Technology Transfer Center – Oliver Kallas,</p>	1.05	Room 210

		MSc  Active in research: Vello Vainola – Dean of Faculty of Mechanics, MSc Toomas Pihl – Professor, Faculty of Mechanics, PhD Karin Lellep – Lecturer, Faculty of Construction, MSc Toivo Tammik – Lecturer, Faculty of Architectural and Environmental Engineering, CArch Merje Beilmann – Assistant, Faculty of Clothing and Textile		
15.30 – 16.00	<b>Demonstration of SIS</b>	Kristel Tamme – Study Information System Administrator, Office of Academic Affairs  Geili Pais – presenting the student view of SIS, 2nd year Student of Engineering Materials and Marketing	1.06	Room 210
16.00 – 17.00	<b>Tour of the building Labs, library</b>	Triin Thalheim – Specialist of International Relations, MA  Marit Meri – Enterprise Relations Specialist		
17.00 – 18.30	<i>Panel reflection preparation for Wednesday</i>			Room 210

**Wednesday, 12 Nov, TTK UAS, Pärnu mnt 62, Tallinn**

<b>Time</b>	<b>Meeting with</b>	<b>Name and position</b>	<b>N°</b>	<b>Room</b>
08.30- 09.00	Panel document reading Reflection			
09.00 – 10.00	<b>Teaching Staff</b>  Incl. new teachers, permanent staff, visiting staff, foreign lecturer, and research staff,	New teacher:  Henri Vennikas – Assistant, Faculty of Transport	2.01	Room 210

	<p>someone belonging to the College Council (<i>max 8 persons, no Rectorate, Heads of Dept, etc.</i>)</p>	<p>Permanent staff:          Jüri Tamm – Lecturer, Faculty of Construction, DEng          Anti Hamburg – Lecturer, Faculty of Construction , MSc</p> <p>Visiting lecturer:          Andres Jagomägi – Lecturer, Faculty of Mechanics, Eur Eng, CEng</p> <p>Short-term foreign lecturer:          Eugenija Strazdiene, Dean of the Faculty of Arts and Creative Technologies in Vilnius University of Applied Sciences (Lecturer, Faculty of Clothing and Textile), PhD</p> <p>Involved in research activities:          Sven Sillamäe – Lecturer, Faculty of Construction, MSc.          Research area: road construction.</p> <p>Representative of TTK UAS Council:          Ülle Aasjõe – Lecturer, Faculty of Transport, MBA</p>		
10.00 – 10.15	<i>Panel reflection</i>			
10.15 – 11.30	<p><b>Students</b>  <i>Students from all programmes (from smaller and bigger programmes, distant learner, part-time, male and female students, foreign student incl. 1-2 members of the Student Council, at least 1 belonging to the College Council; max 8 persons)</i></p>	<p>Tania Stephan – foreign student, 3<sup>rd</sup> year student from Germany, Engineering Materials and Marketing Curriculum, Faculty of Mechanics.</p> <p>Ranno Lill – 3<sup>rd</sup> year student, Transport and Logistics Curriculum, Faculty of Transport, Head of Student Council, Member of Faculty Council, Group Leader.</p> <p>Mona-Anari Kägra – 1<sup>st</sup> year student, Technical Design and Technology of Apparel Curriculum, Faculty of</p>	2.02	Room 210

		<p>Clothing and Textile, Group Leader.</p> <p>Tarmo Visk – 4<sup>th</sup> year student, Automotive Engineering Curriculum, Faculty of Transport, Member of Student Council, Group Leader, Member of Faculty Council.</p> <p>Kaisa Männamaa – 4<sup>th</sup> year student, Civil Engineering Curriculum, Faculty of Construction, Board Member of the Student Corporation Ericius.</p> <p>Janika Tasane – 2<sup>nd</sup> year student, Railway Engineering Curriculum, Faculty of Transport, distant learner.</p> <p>Eero Nigumann – 3<sup>rd</sup> year student, Civil Engineering Curriculum, Faculty of Construction, Member of TTK UAS Council, Member of Student Council, Member of Students' Scientific Association HEUREKA.</p> <p>Geili Pais – 2<sup>nd</sup> year student, Engineering Materials and Marketing Curriculum, Faculty of Mechanics, Member of Student Council, Member of Faculty Council.</p> <p>Alex-Kristjan Rikko – 4<sup>th</sup> year student, Transport and Logistics Curriculum, Faculty of Transport.</p>		
11.30 – 12.30	<p><b>Employers</b> including internship supervisors from all fields, representative(s) from Supervisory Board (<i>max 8 persons</i>)</p>	<p>Allan Märk – Norma PLC, Division Manager. Member of TTK UAS Advisory Board (Federation of Estonian Engineering Industry). Chairman of Mechanical Engineering Diploma Theses Evaluation Committee, Member of Mechanical Engineering Curriculum Council.</p> <p>Peeter Pere – Peeter Pere Architects Ltd., Architect. Representative of Applied Architecture Curriculum.</p> <p>Ando Rahu – Reval Car Ltd. (Audi Tallinn), Service Manager. Representative of Automotive Engineering Curriculum. Member of the Curriculum Council, Chairman of the Curriculum Diploma Theses Evaluation Committee.</p> <p>Tarmo Tael – DPD Estonia PLC, CEO. Representative</p>	2.03	Room 210

		<p>of Transport and Logistics Curriculum. Member of the Curriculum Council.</p> <p>Raul Rosin – RKR Appliances Ltd., CEO. Representative of Engineering Materials and Marketing Curriculum. Member of the Curriculum Council.</p> <p>Aare Asber – Acto Consult Ltd.. Representative of Civil Engineering Curriculum. Member of the Student Corporation Ericius. Internships supervisor and employer.</p> <p>Kristi Lell – AGN Ltd., Production Manager. Representative of Technical Design and Technology of Apparel Curriculum. Member of the Curriculum Diploma Theses Evaluation Committee.</p> <p>Jüri Tamm – Viacon PLC. Representative of Road Construction Curriculum.</p> <p>Margit Rüütelmann – Estonian Waste Management Association. Representative of Technoecology Curriculum.</p>		
12.30 – 13.30	<i>Working lunch and panel reflection</i>			
13.30 – 14.15	<p><b>Alumni</b>  <i>From different study fields and graduated within 3 years, max 8 persons</i></p>	<p>Liis Kitsing – Transport and Logistics Curriculum, graduation year 2014.</p> <p>Rauno Lõhmus – Civil Engineering Curriculum, graduation year 2014.</p> <p>Margus Vaino – Road Construction Curriculum, graduation year 2014.</p> <p>Siim Nõmme – Mechanical Engineering Curriculum, graduation year 2012.</p> <p>Ats Buddell – Applied Architecture Curriculum, graduation year 2014.</p> <p>Natali Koppel – Technoecology Curriculum, graduation year 2013.</p>	2.04	Room 210

		<p>Kristo Vaher – Engineering Materials and Marketing Curriculum, graduation year 2013, distant learner.</p> <p>Madis Moor – Mechanical Engineering Curriculum, graduation year 2013.</p> <p>Triin Kukk – Technical Design and Technology Apparel Curriculum, graduation year 2011.</p>		
14.15 – 14.45	<p>* Inquiry of documents (in case we have discovered during the visit that we need some more evidence)</p> <p>* “open doors” – opportunity for those from TTK UAS who want to come to discuss various topics related to institutional accreditation with the experts</p> <p>* ad hoc interviews (in case we have discovered during the visit that we need to talk (again) with someone)</p>			Room 210
14.45 – 16.00	<i>Panel discussion of preliminary feedback</i>			
16.00 – 16.30	Open meeting to staff and students: presentation of preliminary conclusions			Room 210

EKKA pakub kõigile TTK liikmetele võimalust hindamiskomisjonile saata sõnum kuni külastuse eelõhtuni e-posti aadressile [akrediteerimine@archimedes.ee](mailto:akrediteerimine@archimedes.ee). Hea oleks seda kasutada, kui soovite komisjoni tähelepanu juhtida mõnele teemale, mis teie meelest ei kajastu või ei ole piisavalt põhjalikult käsitletud eneseanalüüsi aruandes. Sõnumi saatmisel palutakse kindlasti alla kirjutada oma nimi, ametikoht ja kõrgkooli nimi. Saadetud meil on konfidentsiaalne, kuid mitte anonüümne.